



CARITAS Works Classroom Prep Specialist

Supervisor	Director of Operations
Contact:	<u>volunteer@caritasva.org</u>
Hours:	Flexible—During work hours 1-2 days every 6 weeks
Benefits:	Assist in preparing homeless adults for re-entry to the workforce. Support and contribute to the success of the CARITAS mission. Satisfaction of knowing you are helping to contribute to the solution of homelessness in Richmond.
Qualifications:	Willing team player Mature and trustworthy Passion for helping others Warm and encouraging personality Cost-conscious consumer
Responsibilities:	Help staff prepare and organize content for classroom instruction. Shop for classroom supplies once every six weeks.

We seek to promote our homeless students as viable candidates for employment in our community. By providing top flight instruction in a professional atmosphere, we offer this chance to work hand-in-hand with our staff to fulfill our mission. This is an rewarding opportunity for someone with a belief in the possibility of personal conversion and transformation.

www.caritassva.org